SUBJECT: APPROVAL FOR COMMUNITY CIVIC EVENT - WAL-MART

DISTRIBUTION AND VALLEY CHILDREN'S HOSPITAL - NEON CITY

5K RUN – SEPTEMBER 21, 2013

SOURCE: Finance Department

COMMENT: Wal-Mart Distribution Center and Valley Children's Hospital are requesting approval to hold a 5K run on Saturday, September 21, 2013, from 5:00 p.m. to 11:00 p.m. This evening run will start at the Porterville

Fairgrounds. Requested street closure is West Street from W. Scranton Avenue to W. Edison Ct. Proceeds will benefit the Valley Children's

Hospital.

This application is submitted in accordance with the Community Civic Events Ordinance No. 1326, as amended and has been routed according to the ordinance regulations and reviewed by all departments involved. All requirements are listed on the attached Application, Agreement and

Exhibit A and Exhibit B.

RECOMMENDATION: That Council approve the Community Civic Event

> Application and Agreement from Wal-Mart Distribution Center and Valley Children's Hospital, subject to the Restrictions and Requirements contained in Application,

Agreement, Exhibit A and Exhibit B.

ATTACHMENT: Community Civic Event Application and Agreement, Street

Route, Exhibit A, Exhibit B, Map, Outside Amplifier Permit

and Certificates of Liability.

D.D. MB Appropriated/Funded MB C.M. Item No. 18

291 N. Main Street, Porterville, CA 93257 559-782-7451 Fax: 784-4569 www.ci.porterville.ca.us

(Incomplete applications can delay permit process)

# APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

am 7/16/13

DO YOU HAVE?	Event Flyer?	E-mail address?	ı Website?
Application date:	6/9/13	Event dat	e: 9/21/13
		T	e: 5:00 pm - 11:00 pm
Name of Event:	Neon C	ity Run	
			EN'S HOSPITAL
Sponsoring organ	nization: ฟัณ-ที		Phone # 554-783-1109
Addr	ress:		Porternile CA
Authorized repres			Phone # 559-719-7625
Addr	ress: 1905	Martinho Ave T	
Event chairpersor	^		Phone # 554-719-7625 tribution 783-6003
Location of event			Iome Ave Rd 224,
invest st.		map must be attached)	
			Children's Miracle
Network.			
Non-profit organiz	zation status:	501-C=	3 BL# (D) 2901
(IRS Determination)	-		
City services requ	uested (fees asso	ciated with these service	s will be billed separately):
Barricades (qua	antity):(_ <i>(</i>	Street sweepin	g Yes No X
Police protection	on Yes No		Yes No 🔀
Other:			<del></del>
Parks facility ap	oplication required:	Yes No	X Attached
Assembly perm	nit required:	Yes No	Attached
STAFF COMMEN	ITS (list special requir	ements or conditions for	event):
Appr. <u>Deny</u>			
	Bus. Lic. Spvr.		
	Pub. Works Dir		
	Comm. Dev. Dir.		
	Field Svcs. Mgr.		
	Fire Chief		•
	Parks Dir		
	Police Chief		
	Admin Svcs Dir		

APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

#### What constitutes a Community Civic Event?

A <u>non-profit organization</u> wishes to sponsor an event that is <u>open to the community at large</u> and will <u>utilize public property</u>. Most of the time, Community Civic Events require street or sidewalk closures. This application must be submitted NO LESS THAN 30 DAYS PRIOR to the date of the event in order to obtain City Council approval.

<u>All City Code requirements</u> are described in ordinance 15-20 (e) 1-23 and as amended in ordinance 1613. For a full description please visit our City of Porterville website at <a href="https://www.ci.porterville.ca.us/govt/CityClerk/">www.ci.porterville.ca.us/govt/CityClerk/</a>, Porterville Municipal Codes. For questions or concerns please call 559-782-7451 or 559-782-7457. Any person who violates the provisions in this code, shall be deemed guilty of either a misdemeanor or an infraction, with penalties of one hundred (\$100) for the first violation.

<u>Liability insurance</u>: The sponsoring organization/applicant agrees to provide and keep in force during the term of this permit a policy of liability and property damage insurance against liability for personal injury, including accidental death, as well as liability for property damage which may arise in any way during the term of this permit. The City of Porterville and Successor Agency to the Porterville Redevelopment Agency shall be named as additional insured. A Certificate of Liability Insurance and Additional Insured Endorsement sample forms are enclosed for your convenience. This original certificate and endorsement shall be submitted to the Finance Department prior to the City of Porterville Council's approval. The council shall condition the granting of a CCE permit upon the sponsoring entity's filing with the council a policy of public liability insurance in which the city has been named as insured or coinsured with the permittee. The policy of insurance shall insure the city, its officers, and its employees against all claims arising out of, or in connection with, the issuance of the CCE permit or the operation of the permittee or its agents or representatives, pursuant to the permit. The policy of insurance shall provide coverage of no less than one million dollars (\$1,000,000.00) per occurrence of bodily injury and property damage, combined single limit. (Ordinance 15-20(e) 18)

Alcohol will not be served.
Alcohol liability insurance: Organization/Applicant will obtain an alcohol permit if any alcoholic beverages are to be served. The insurance policy shall be endorsed to include <b>full liquor liability</b> in an amount not less than one million dollars (\$1,000,000) per occurrence. The City of Porterville shall be named as additional insured against all claims arising out of or in connection with the issuance of this permit or the operation of the permitted, his/her agents or representatives pursuant the permit. <b>Claims-made policies are not acceptable</b> .
Authorized Representative Initials
Health permit: Organization/Applicant will obtain or ensure that all participants obtain a 'Temporary Food Facilities permit(s) from the Tulare County Public Health Department, if any food is to be served in connection with this Community Civic Event. To contact the Tulare County Environmental Health Department located at 5957 S. Mooney Blvd., Visalia, CA, 93277, call 559-733-6441, or fax information to 559-733-6932; or visit their website www.tularehhsa.org.  Authorized Representative Initials
First aid station: Organization/Applicant will establish a first aid station, with clearly posted signs, to provide basic emergency care, such as ice/hot packs, bandages, and compresses.  Authorized Representative Initials

Agreement: The sponsoring organization/applicant agrees to comply with all provisions of the Community Civic Event Ordinance 15-20(e), as amended, and the terms and conditions set forth by City Council and stated in Exhibit 'A.' The sponsoring organization/applicant agrees, during the term of this permit, to secure and hold the City free and harmless from all loss, liability, and claims for damages, costs and charges of any kind or character arising out of, relating to, or in any way connected with his/her performance of this permit. Said agreement to hold harmless shall include and extend to any injury to any person or persons, or property of any kind whatsoever and to whomever belonging, including, but not limited to, said organization/applicant, and shall not be liable to the City for any injury to persons or property which may result solely or primarily from the action or non-action of the City or its directors, officers, or employees.

Wal-Mart D.C. 6021	W-2	Glod13
(Name of Organization)	(Signature)	(Date)

VENDOR/PARTICIPANT LIST IN CONNECTION WITH THE APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

Wal-Mart DC - Love

Name of event:

Sponsoring organization	иоп	100/1. 10 CO	16-1			
Location: fair grove		Event d	ate: <u>4</u> /2	1/13	Event time: 500 pm	
that will engage in selling INFORMATION. Vend with the exceptions of	ng at oi ors wit non-p should	participate in the above-na h no valid City of Porterville rofit organizations per *Cit be completed at the time	med event. <b>N</b> e business licer by of Porterville	O PERMIT nse are rec e Municipa	WILL quired al Cod	ndividuals, organizations, etc. BE ISSUED WITHOUT THIS to pay \$1 per day to the City le 15-20(E) Community Civio mitted NO LESS THAN ONE
Vendor name		Address/Telepho		Business License required?		Type of Activity
Vendors	@	Porterville F	Tair 6	11001	nd:	S
	7					
					AND DESCRIPTION OF THE PROPERTY OF THE PROPERT	
					<u> </u>	

\*Municipal Code 15-20(E) Community Civic Events (16): Business License Fees: Any individual, company, firm, concessionaire, fair operator, carnival operator, etc., who engages in conducts organizes or promotes business for profit shall pay a business license fee of one dollar (\$1.00) per day per amusement, entertainment, exhibit, ride or per booth, space, stall, stand or other unenclosed location used for the purpose of advertising, promoting, or sale of, or taking orders for, goods or services; except that no individual, company, firm concessionaire, fair operator, carnival operator, etc., who possesses a valid city business license shall be subject to separate licensing pursuant to this subsection E16.

The nonprofit sponsor shall collect said fee and remit the fee to the city within five (5) working days following the CCE. Said remittance shall be accompanied by a complete list of participants and consecutively numbered receipts written in triplicate, containing the name, address and telephone number of the licensee, and the licensee's California seller's permit number. Said receipts shall be furnished by the city. One copy of the receipt shall be furnished to the licensee, one copy filed with the finance department of the city, and one copy retained by the CCE sponsor for a period of three (3) years for audit purposes.

REQUEST FOR STREET CLOSURES AND PUBLIC PROPERTY USAGE IN CONNECTION WITH THE APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

Name of event:Ne	con City Run		
Sponsoring organization:	Wal-Meurt D.C. 602	21	·
Event date: 921	13	Hours:5'00	) pm - 11:00 pm
ATTACH MAP MARKING	G AREAS TO BE CLOSED OR	R USED:	
	Closed		
Street Name	<u>From</u>	<u>To</u>	<u>Activity</u>
- Teapot Dome	-730 pm	10:00 pm	5k Run Mg
- RA - 224	(730pm	10:00 pm	SK Run 4113
West st	Scrantan, Ave	W. Edism, Ct.	5k Run
Dirt road off 224	Pd. 224	into city property by the football field, on to both rooms, crossing int	
		corner of scenton + we	
		COLVER OF SEMMON + WE	27
		or please see map	,
			y/generators
r 5 1 1 1		+	0 1 10 1
5 Booms hav	ding out bracele	11 D, WILL SUPPLY	rortuble menting
<u>Sidewalks</u>	<u>From</u>	<u>To</u>	Activity
Parking lots and spaces	Locat	ion	Activity

#### REQUIREMENTS FOR COMMUNITY CIVIC EVENT

#### WAL-MART DISTRIBUTION CENTER

#### VALLEY CHILDREN'S HOSPITAL

#### NEON CITY 5K RUN

**SEPTEMBER 21, 2013** 

Finance Director:

M. Bemis

Public Works Director:

B. Rodriguez

Community Development Director:

B. Dunlap

No comment.

Field Services Manager:

B. Styles

Barricades may be obtained and returned at 555 N. Prospect Street

Fire Chief:

G. Irish

No comment.

Parks and Leisure Services Director:

D. Moore

No vehicles to be parked on grass.
Participant safety will need to be
provided when participants are in east
unpaved parking lot at Sports Complex
and when they head west across the lot

onto Sports Complex grass.

Police Captain:

D. Haynes

See Conditions/Requirements for

Special Event in Exhibit B.

Administrative Services Director:

P. Hildreth

See attached Exhibit A, page 2.

#### REQUIREMENTS FOR COMMUNITY CIVIC EVENT

Sponsor: Wal-Mart Distribution Center and Valley Children's Hospital

Event: Neon City 5K Run Event Chairman: Marcos Zuniga

Location: Porterville Fairgrounds
Date of Event: September 21, 2013
Time of Event: 5:00 p.m. to 11:00 p.m.

RISK MANAGEMENT: Conditions of Approval

That the Wal-Mart Distribution Center provide a Certificate of Commercial General Liability Insurance Coverage evidencing coverage of not less than \$1,000,000 per occurrence, and having the appropriate Endorsement naming the City of Porterville, Successor Agency to the Porterville Redevelopment Agency, its Officers, Employees, Agents and Volunteers as Additional Insured against all claims arising from, or in connection with, the Permittee's operation and sponsorship of the aforementioned Community Civic Event.

- a. Said Certificate of Insurance shall be an original (fax and xerographic copies <u>not</u> acceptable), the Certificate shall be signed by an agent authorized to bind insurance coverage with the carrier, and the deductible, if any, shall not be greater than \$1,000.
- a. Said insurance shall be primary to the insurance held by the City of Porterville, be with a company having an A.M. Best Rating of no less that A: VII, and the insurance company must be an 'admitted' insurer in the State of California.

Approval of the Community Civic Events Permit by the Porterville City Council pertains only to authorized activities conducted at designated locations within the incorporated area of the City of Porterville, and such approval shall not be construed or interpreted to authorize sponsor utilization of public right-of-ways outside of the jurisdiction of the City of Porterville.

## CITY OF PORTERVILLE Community Civic Event Application

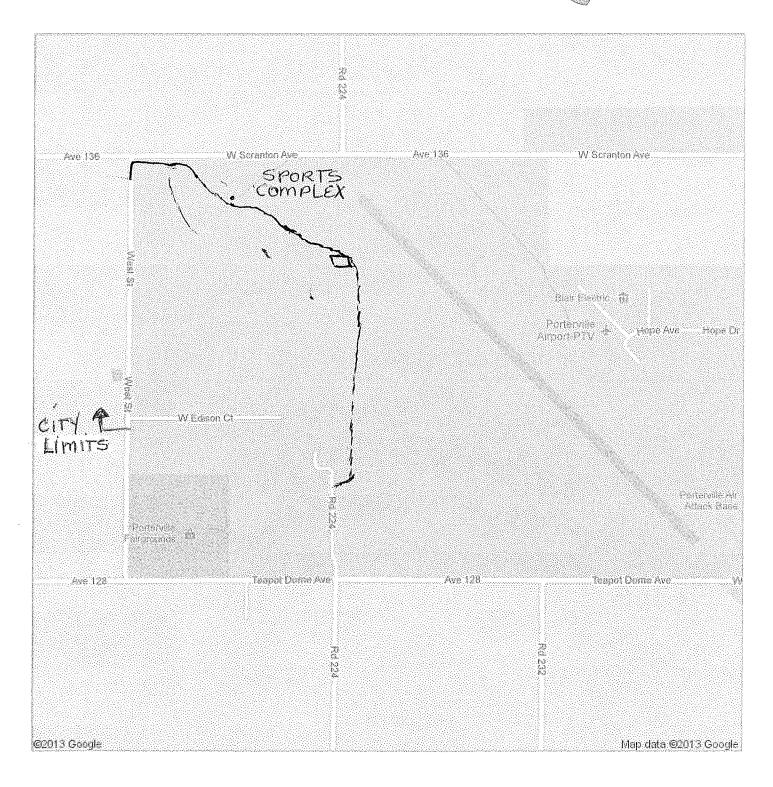
Neon City Run, Sept. 21, 2013

#### Proposed Conditions/Requirements/Recommendations:

- > City Council approval is required for all roadway closures involving roadways within their jurisdiction.
- The proposed route is not clearly defined on the map provided. It appears that event organizers intend to close portions of West Street, Road 224 (North of Tea Pot Dome Avenue), and portions of Tea Pot Dome Avenue (Avenue 128). West Street and the portion of Road 124 stated are within the jurisdiction of the City of Porterville, but Tea Pot Dome Avenue falls within the jurisdiction of Tulare County and the California Highway Patrol. Those inanities will have to be contacted for approval to close any portion of Tea Pot Dome Avenue.
- The Police Dept. <u>does not</u> recommend allowing closure of one-half of the street as proposed in the CCE application. Allowing closure of one-half of the street and allowing pedestrians to walk around on the other half creates a very unsafe condition. We believe this presents a significant hazard to participants and should not be permitted.
- ➤ Should the event and roadway closures be authorized, I make the following recommendations:
  - The effective use of cones and/or barricades to properly warn motorists of the street closure and keep them out.
  - At the conclusion of the event, the barricades or cones shall be removed from the roadway and the roadway be shall be cleaned of any debris or hazards that could negatively affect traffic.
  - Event organizers shall contact Sergeant R. Carrillo of the Porterville Police Department/Traffic Unit for additional recommendations in relation to traffic concerns and the safety of event participants. 559-782-7408 or 559-782-7400.

Dan Haynes, Captain Porterville Police Department (559) 782-7565





# OUTSIDE AMPLIFIER PERMIT (City Ordinances #18-9 & 18-14)



This application must be submitted ten (10) days prior to the date of the event. A copy of this permit must be at the operating premises of the amplifying equipment for which this registration is issued.

1 Name and home address of the applicant: Waxcos Zuniza
1905 Martinho Aue Tulare CA.
2 Address where amplification equipment is to be used: Porterville fair grounds, Porterville 3ports
د مسلولاته. 3 Names and addresses of all persons who will use or operate the amplification equipment:
4 Type of event for which amplification equipment will be used: West City Fun
5 Dates and hours of operation of amplification equipment: 42113 7:30 pm
6 A general description of the sound amplifying equipment to be used: <u>heveral</u> D.J. auripment.
Section 18-9  It shall be unlawful for any person within the city to use or operate or cause to be operated or to play any radio, phonograph, jukebox, record player, loudspeaker, musical instrument, mechanical device, machine, apparatus, or instrument for intensification or amplification of the human voice or any sound or noise in a manner so loud as to be calculated to disturb the peace and good order of the neighborhood or sleep of ordinary persons in nearby residences or so loud as to unreasonably disturb and interfere with the peace and comfort.  The operation of any such instrument, phonograph, jukebox, machine or device in such manner as to be plainly audible at a distance of one hundred feet (100°) from the building, structure, vehicle, or place in which, or on which it is situated or located shall be prima facle evidence of a violation of this section.  (Ord. Code § 6311)  Section 18-14  It shall be unlawful for any person to maintain, operate, connect, or suffer or permit to be maintained, operated, or operated, or connected any or sound amplifier in such a manner as to cause any sound to be projected outside of any building or out of doors in any part of the city, except as may be necessary to amplify sound for the proper presentation of moving picture shows, or exhibiting for the convenient hearing of patrons within the building or enclosure in which the show or or exhibition is given, without having first procured a permit from the chief of police, which permit shall be granted at the will of the chief of police upon application in writing therefore, but which permit, when granted, shall be revocable by the city council whenever any such loudspeaker or sound amplifier shall by the council be deemed objectionable, and any such permit may be so revoked with or without notice, or with or without a formal hearing, at the oplion of the council, and in the event of the revocation of any such permit, the same shall not be renewed, except upon application as the first instance. (Ord. Code § 6312)  Penal Cod
Signature of Applicant Date
THIS OUTSIDE AMPLIFIER PERMIT HAS BEEN APPROVED. HOWEVER, WE URGE YOU TO REMAIN CONSIDERATE OF THE GENERAL PEACE AND ORDER OF THE NEIGHBORS IN THE AREA. FAILURE TO ABIDE BY THESE REGULATIONS CAN RESULT IN REVOCATION OF THE PERMIT.



## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 06/11/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s). PRODUCER Marsh USA, Inc. PHONE (A/C, No, Ext): E-MAIL ADDRESS: 1166 Avenue of the Americas New York, NY 10036 Attn: Walmart.certrequest@Marsh.com INSURER(S) AFFORDING COVERAGE NAIC #

INSURER A: National Union Fire Insurance Company 19445 J48574-G A-WC-12-13 **EVENT** 6021 WAL\*MART STORES, INC. INSURER B : N/A N/A Its Subsidiaries and Its Affiliates INSURER C 702 Southwest 8th Street INSURER D Bentonville, AR 72716 INSURER E INSURER F: COVERAGES **CERTIFICATE NUMBER: REVISION NUMBER: 1** NYC-006650178-01

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	INSR TYPE OF INSURANCE		SUBR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
Α				7146363	09/15/2012	09/15/2013	EACH OCCURRENCE .	1,000,000
	X COMMERCIAL GENERAL LIABILITY			\$1,000,000 Self-Insured Retention			DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
	CLAIMS-MADE X OCCUR						MED EXP (Any one person)	\$ NIL
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	\$ 2,000,000
	X POLICY PRO- JECT LOC							\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	ANY AUTO						BODILY INJURY (Per person)	\$
	ALL OWNED SCHEDULED AUTOS						BODILY INJURY (Per accident)	\$
	HIRED AUTOS NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	\$
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	\$
	DED RETENTION \$							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATU- OTH- TORY LIMITS ER	
	AND ENFLOYERS LABILITY Y / N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?			\$ -			E.L. EACH ACCIDENT	\$
	(Mandatory in NH)						E.L. DISEASE - EA EMPLOYEE	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required) RE: STORE #6021, 1300 SOUTH F STREET, PORTERVILLE, CA 93257; CMN FUND-RAISER - NEON CITY RUN; AVENUE 128/TEAPOT DOME AVENUE - ROAD 224 - WEST STREET COUNTY OF TULARE AND CITY OF PORTERVILLE ARE ADDITIONAL INSURED, ATIMA, WHERE REQUIRED BY WRITTEN CONTRACT.

CERTIFICATE HOLDER CANCELLATION CITY OF PORTERVILLE

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. ATTN: PATRICE HILDRETH 291 N. MAIN STREET PORTERVILLE, CA 93257 AUTHORIZED REPRESENTATIVE of Marsh USA Inc. Laura Quackenbush Laura duartindrush

#### THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

#### **ENDORSEMENT**

This endorsement, effective 12:01 A.M. 9/15/2012 forms a part of Policy No. GL 714-63-63 issued to WAL-MART STORES, INC. by NATIONAL UNION FIRE INSURANCE COMPANY OF PITTSBURGH, PA.

#### ADDITIONAL INSURED - WHERE REQUIRED UNDER CONTRACT OR AGREEMENT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE FORM

SECTION II - WHO IS AN INSURED, is amended to include as an additional insured:

Any person or organization to whom you become obligated to include as an additional insured under this policy, as a result of any contract or agreement you enter into which requires you to furnish insurance to that person or organization of the type provided by this policy, but only with respect to liability arising out of your operations or premises owned by or rented to you. However, the insurance provided will not exceed the lesser of:

- The coverage and/or limits of this policy, or
- The coverage and/or limits required by said contract or agreement.

AUTHORIZED REPRESENTATIVE